

Minutes of the Eckington Parish Council Meeting held on Tuesday 14th May 2019 at 7pm in the Civic Centre Eckington

Attendance

Councillors: - C Renwick (Chairman); P Allen; J Archer; J Boyce; A Dye; K Deffley; C Harper; C Hunt; J Ibbotson; J Kenyon; D Landall; O Gomez Reaney; J Ridgway and P Wheelhouse.

Others: R Bullimore (Clerk) M Gazur (RFO)
10 members of the public.

The outgoing Chairman Christine Gare welcomed everyone to the meeting.

- 19/928 Election of Chairman
RESOLVED Councillor Renwick was appointed Chairman.
- 19/929 Appointment of Vice Chair
RESOLVED Councillor Harper was appointed Vice Chairman.
- 19/930 Declaration of Office
RESOLVED Councillors P Allen; J Archer; J Boyce; A Dye; K Deffley; C Harper; C Hunt; J Ibbotson; J Kenyon, D Landall, J Marsh, O Gomez Reaney, C Renwick; J Ridgway, I Tagg and P Wheelhouse signed the declaration of acceptance of office before the meeting. RESOLVED the Council agreed for Councillor Tite to sign her acceptance of office before the next Council meeting.
- 19/931 Members Register of Interest
RESOLVED completed register of interest forms were received from Councillors P Allen, J Archer, J Boyce, A Dye, K Deffley, C Harper, C Hunt, J Ibbotson, J Kenyon, D Landall, J Marsh, O Gomez Reaney, C Renwick, J Ridgway, I Tagg and P Wheelhouse. Councillors Dye, Kenyon and Tite to be reminded to return their acceptance of office forms within 28 days of the election.
- 19/932 Apologies for Absence
RESOLVED apologies received from Councillors J Marsh (Bereavement) I Tagg (Holiday) C Tite (Work).
- 19/933 Election of Open Spaces Committee
Members agreed that the Open Spaces Committee should meet on a quarterly basis RESOLVED to appoint the Chairman and Vice Chairman of the Parish Council and Councillors J Archer; J Boyce, A Dye, K Deffley, C Hunt, J Kenyon and P Wheelhouse on the Open Spaces Committee.
- 19/934 Election of the Community Hall & Premises Committee
Members agreed that the Community Hall & Premises Committee should meet on a quarterly basis RESOLVED to appoint the Chairman and Vice Chairman of the Parish Council and Councillors P Allen, J Boyce, K Deffley, O Gomez Reaney, J Ridgway and P Wheelhouse on the Community Hall & Premises Committee.
- 19/935 Election of the Staff Working Party
RESOLVED to appoint Councillors J Boyce, A Dye, C Harper, C Hunt, D Landall, J Marsh on the Staff Working Party.
- 19/936 Election of the Finance Working Party
RESOLVED to appoint the Chair of the Parish Council and Councillors D Landall, J Kenyon, J Ridgway and I Tagg on the Finance Working Party.

- 19/937 Election of the Communications Committee
RESOLVED to appoint the Chairman and Vice Chairman of the Parish Council and Councillors J Archer, A Dye, J Kenyon and O Gomez Reaney on the Communications Committee.
- 19/938 Approval of bank signatories
RESOLVED Councillors J Archer, C Harper, C Hunt, J Marsh, O Gomez Reaney, C Renwick and P Wheelhouse appointed as authorised cheque signatories and added to the online Unity Trust Bank mandate.
RESOLVED the Chairman Councillor Renwick appointed as authorised signatory for the savings account.
RESOLVED Clerk added to the Unity Trust Bank online bank mandate in order to be able to upload payments to the account.
- 19/939 Standing Orders
RESOLVED to reaffirm the Standing Orders.
- 19/940 Financial Regulations
RESOLVED to reaffirm the Financial regulations.
- 19/941 Clerks Delegated Powers
RESOLVED to reaffirm the Clerks delegated powers.
- 19/942 Terms of Reference
RESOLVED to reaffirm the terms of reference for the Open Spaces, Community Hall and Premises Committees, Communications Committee, Staff Working Party and Finance Working Party.
- 19/943 Complaint Procedure
RESOLVED to reaffirm the Complaint Procedure.
- 19/944 Requests For Freedom of Information and GDPR Policies
RESOLVED to reaffirm the Freedom of Information and GDPR policies.
- 19/945 Press and Media Policy
RESOLVED to reaffirm the Press and Media policy.
- 19/946 Training Statement of Intent
RESOLVED to reaffirm the Training Statement of Intent.
- 19/947 Business and Continuity Plan
RESOLVED to reaffirm the Business and Continuity Plan.
- 19/948 2019/20 Calendar of Meetings
RESOLVED to adopt the Calendar of meetings. The times of the Committee meetings to be agreed at the first meeting.
- 19/949 Insurance
RESOLVED to confirm insurance cover in respect of all insured risk.
- 19/950 Variation of order of business
RESOLVED to discuss 42m commencement period for the exercise of public rights before 42K to approve annual governance statement.
- 19/951 Declaration of Members Interest
None.

19/952 Members of the Public

Chair of Eckington Town Team reported on the Town Teams events.

A representative from The Lounge reported on the businesses application to extend their opening times on a Friday and Saturday evening. They have held a licence for two years but didn't realise that they required planning permission as well. He said that the Highways department have no objections to the planning application and in his opinion the success and growth of the business will encourage footfall and new businesses into the town and help to regenerate the town centre.

A resident informed the Council that the new landlords of the Duke of York on Market Street is erecting a fence on the boundary of their property. The resident believes that this will increase the traffic and parking issues on Market street.

Councillor Renwick informed the Council that a new Neighbourhood Watch Scheme has been introduced at High Lane in Ridgeway.

No police present.

19/953 Exempt Item

RESOLVED "In view of the confidential nature of agenda item 34, Minutes of an Open Spaces Meeting held 4 April 2019 the item should be taken with the Press and Public excluded from the meeting in accordance with the Public Bodies (Admissions to Meetings Act) 1960. S1. In order to discuss the item.

19/954 Minutes of a Parish Council Meeting held 2nd April 2019

RESOLVED to approve Minutes 19/908 – 19/928 of a Parish Council Meeting held 2nd April 2019.

The Chair duly signed the Minutes.

19/955 Minutes of an Open Spaces meeting held 4th April 2019

RESOLVED Minutes 51/19 – 57/19 of an Open Spaces meeting held 4th April 2019 were not considered.

19/956 Minutes of a Communications meeting held 5th April 2019

RESOLVED to approve and adopt recommendations Minutes 01/19 – 09/19 of a Staff Working Party Committee meeting held 5th April 2019.

19/957 Funding Report

RESOLVED to receive the Clerk's funding report and to note the Derbyshire Action Grant application to provide Dementia Friendly films showing at the Civic Centre has been approved.

19/958 Marketing and Events

RESOLVED to receive the Assistant Clerks Marketing & Events report.

19/959 Derbyshire Army Cadets Grant Application

RESOLVED To award £200 to Derbyshire Army Cadets to offset the costs of various activities.

19/960 One Public Estate Project

RESOLVED to appoint Councillor Renwick as a representative of the Parish Council on the One Public Estate Committee.

- 19/961 Camms Trustees
RESOLVED to reappoint Councillor Deffley as a representative of the Parish Council as a Camms Trustee. Councillor Deffley agreed to circulate the charities constitution to Councillors.
- 19/962 Tree Management Policy
RESOLVED to defer the Tree Management Policy to the Open Spaces Committee.
- 19/963 Derbyshire Unemployed Workers Centre
RESOLVED to defer the Derbyshire Unemployed Workers Centre grant request until more information is available.
- 19/964 Food Real Ale and Craft Festival
RESOLVED to note Councillors Allan, Landall, Gomez Reaney, Renwick and Ridgeway agree to help to stewards at the Food Real Ale and Craft Festival.
- 19/965 Landsmark Internment.
RESOLVED Clerk to invite a representative from Landmarks to a Staff Working Party meeting to agree on what policies and procedures need to be in place for internships.
- 19/966 Items for Information
RESOLVED to note the April items for information were made available.
- 19/967 Cemetery
RESOLVED to note there have been two new graves, four new memorials and three inscriptions.
- The Council reconsidered a bench application RESOLVED Only Council owned benched will be installed in the cemetery. The rules to be displayed on the notice boards in the cemetery. Customers to be issued with a form to sign to confirm that they have read the cemetery rules.
- Open Spaces Committee to recommend whether plaques are to be allowed on benches and to determine the costs.
- 19/968 Market Attendance
RESOLVED to note Market attendance figures;
Week ending 29th March – 4
3Week ending 5th April - 7 this included two car boot sale traders
Week ending 12th April - 3
The market was free on Good Friday bank holiday 19th April
Week ending 26th April – 2
- 19/969 Finance
RESOLVED to approve:
- a) Councillors J Archer, C Harper, C Hunt, J Marsh, O Gomez Reaney, C Renwick and P Wheelhouse appointed as authorised cheque signatories and added to the online Unity Trust Bank mandate. RESOLVED The relevant declarations, as required by the Co-operative and Unity Trust Banks and the Cambridge Building Society and as attached at appendices 1, 2 and 3, be approved.
 - b) RESOLVED the Chairman Councillor Renwick appointed as authorised signatory for the savings account.
 - c) RESOLVED Clerk added to the Unity Trust Bank online bank mandate in order to be able to upload payments to the account.
 - d) March 2019 Account/Bank reconciliation figures.
 - e) March 2019 Accounts Overview.
 - f) To note cheque/Bacs payments since the last meeting.

- g) Budget Summary.
- h) March 2019 Internal Audit, carried out by Councillors Hunt and B Ridgway.
- i) Year End accounts as of 31st March 2019.
- j) Income and Expenditure Summary for Year End 31st March 2019.
- k) Creditors, Debtors, Receipts and Payments in advance as at 31st March 2019.
- l) RESOLVED to note the Notice of Date of Commencement of Period for the exercise of Public Rights Accounts for the Year End 31st March 2019. Any rights of inspection, objection and questioning of the auditor may only be exercised within a single period of 30 working days commencing on the 17th June 2019 and ending on the 26th July 2019.
- m) Section 1 of the Annual Governance Statement Nos 1-8 in the affirmative and confirm that 9 is not applicable in relation to the Year End 31st March 2019.
- n) Section 2 of the Accounting Statement as declared in the Annual Audit Return in relation to the Year End 31st March 2019.
- o) 31st March 2019 independent auditors report and to note its content.
- p) March 2019 Civic Centre and Cemetery Management Accounts.

19/970 Planning

RESOLVED to note the Planning applications received 2nd April 2019 – 14th May 2019.

RESOLVED to note the Planning decisions received 2nd April 2019 – 14th May 2019.

Clerk to circulate NEDDC planning website link to Councillors.