

# Hire Charges and How to Book

## Hire Charges (from 1<sup>st</sup> April 2017)

We welcome hire enquiries from everyone. Eckington Civic Centre is supported by its community so preferential rates are offered to parish residents and organisations. A minimum hire charge applies weekdays for bookings not exceeding one hour, and at weekends a minimum charge of two hours applies. Bookings are secured and confirmed upon payment of the appropriate deposits (see below).

	Parish Residents & Parish Organisations		Non Parish	
	Main Hall	Annexe	Main Hall	Annexe
Hourly rate (after minimum charge)	£22	£11	£27	£14
Hourly rate for booking over 4 hours	£20	£10	£25	£11

### Deposits:

A deposit of £50 of the total booking fee is required for parties bookings to confirm the booking, this is non-returnable should the event be cancelled. A deposit of 25% of the total booking fee is required for wedding bookings.

An additional deposit of £50 is required for all party bookings, returnable on satisfactory inspection of the centre.

A reduction in rates will be considered for block bookings.

### How To Book

To enquire about a booking please telephone 01246 432770. Please refer to the [calendar of events](#) to check when the rooms may be available but please note that this is a guide only, the booking secretary will confirm availability.