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17 May 2021

**To all Members of the Communications Working Party:**

Councillors: P Alan, J Archer, A Dye, J Kenyon, O Gomez Reaney and C Renwick.

CC: To all Members of Eckington Parish Council

Dear Member,

I hereby give you notice that the next Communications Working Party meeting will be held remotely at

Join Zoom Meeting

<https://us02web.zoom.us/j/81064153628?pwd=VG85dTZWVHgrcEVWbTVRRnJ5dzFSZz09>

Meeting ID: 810 6415 3628

Passcode: 017127

Please click on the link above if you want to attend the meeting.

**Monday 17<sup>th</sup> May 2021 at 11am**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following agenda.

Yours sincerely

*Rosalind Bullimore*

Clerk

1. Appointment of Chairman.
2. Appointment of Vice Chairman.
3. To receive apologies for absence.
4. Variation of order of business.
5. To receive Declaration of Members Interest.
  - a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
  - b) To receive and approve request for dispensations from Members on matters of which they have a Disclosable Pecuniary Interest.

6. To receive and approve Minutes 55/21 – 60/21 of a Communications Meeting held 6 April 2021.
7. The Chair to sign and date the Minutes.
8. To agree the Terms of Reference.
9. To consider content for the newsletter.
10. To agree details of the stall at Eckington Summer Festival.
11. Any other business.