

Eckington Civic Centre  
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18 November 2021

**To Members of the Community Hall & Premises Working Party:**

Councillors: P Allan, J Archer, J Boyce, C Renwick, J Ridgway, I Tagg,  
C Tite and P Wheelhouse.

CC: To all Members of Eckington Parish Council

Dear Member,

You are hereby invited to attend a Community Hall & Premises Working Party Meeting, to be held on virtually on Zoom

**Thursday 25 November 2021 at 6.30pm**

Join Zoom Meeting

<https://us02web.zoom.us/j/83839514603?pwd=WVVESFh4ZkNtdEIBV3I2VDgzTks3UT09>

Meeting ID: 838 3951 4603

**Any Member of the public wishing to attend can you please contact the Parish Clerk for the Password and advice on how to join a zoom meeting.**

All members of the working party are hereby summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following agenda.

**Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Meeting Room.**

Yours sincerely

Parish Clerk

## AGENDA PART I – NON CONFIDENTIAL INFORMATION

1. To receive apologies for absence.
2. Variation of order of business.
3. To receive Declaration of Members Interest.
  - a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
  - b) To receive and approve request for dispensations from Members on matters of which they have a Disclosable Pecuniary Interest.
4. Public speaking
  - a) A maximum of three minutes or at the Chairman's discretion will be made for members of the public to address the meeting in relation to the business to be transacted.
5. To determine which items if any from part 1 of the agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-  
"In view of the confidential nature of item ... to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admissions to Meetings Act) 1960. S1. In order to discuss the item".
6. To receive and approve Minutes 199/21 – 208/21 of a Community Hall & Premises Meeting held 9 September 2021. Minutes, The Chair to sign and date the Minutes.
7. Renishaw and Spinkhill Community Hall
  - a) Clerk to report on Renishaw and Spinkhill Community Hall.
  - b) To consider the Renishaw and Spinkhill Community Halls latest accounts.
8. Marsh Lane Community Hall
  - a) To consider a report from Marsh Lane Management Committee.
  - b) To consider the Marsh Lane Management Committee latest accounts.
  - c) Environmental health rating.
  - d) To consider proposals for outdoor area and window dressing
9. Civic Centre
  - a) Clerk to report on the Civic Centre.
  - b) To discuss Civic Centre Chef
  - c) To discuss cleaning regime for kitchen area
  - d) To review Civic Centre Management accounts.
10. To review action log