

Eckington Civic Centre  
Market Steet  
Eckington  
Sheffield  
S21 4JG  
www.eckington-pc.gov.uk  
clerk@eckington-pc.gov.uk



Tel: (01246) 432770  
Mob: 07715668815



@Eckington Parish Council



@Eckington\_PC

9 May 2023

To Members of Eckington Parish Council

Dear Member,

I hereby give you notice that the Annual Council meeting will be held in the Bluebell Suite at Eckington Civic Centre.

**Tuesday 16 May 2023 at 6.30pm**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following agenda.

Yours sincerely

A handwritten signature in black ink, appearing to read 'E. Smith'.

Clerk/RFO

## **AGENDA**

### **NON CONFIDENTIAL**

1. To elect a Chair and receive declaration of acceptance of office
2. To elect a Vice-Chair and receive declaration of acceptance of office
3. To receive apologies for absence.
4. To elect members of the following Working Parties:
  - a) Open Spaces
  - b) Community Hall
  - c) Staff
  - d) Finance
  - e) Communications
  - f) Community Support
5. To approve terms of reference for:
  - a) Open Spaces
  - b) Community Hall
  - c) Staff
  - d) Finance
  - e) Communications
  - f) Community Support
6. To approve appointments to outside bodies
  - (a) Camms Trustee
  - (b) Ridgeway Educational Charity
  - (c) Mental Health Ambassador
  - (d) Armed Forces Ambassador
  - (e) Climate Change Champion
  - (f) Snow Wardens
7. To review and approve Councillor signatories on Council bank accounts
8. To review and approve Councillor monthly internal auditors
9. To review and approve Councils/Staff subscriptions to other bodies
10. To review and approve the 2023/24 calendar of meeting dates
11. To review and approve Standing Orders
12. To review and approve Financial Regulations
13. To review and approve the following policies:
  - a) Accessibility Statement
  - b) Action Plan 2023/24

- c) Asset Management Strategy
- d) Clerks delegated powers
- e) Co-option
- f) Reserves
- g) Street Furniture Policy
- h) Policy schedule dates – next review

**Matters to be considered in addition to the Annual Council Meeting Agenda as a decision is required before the next Full Council Meeting**

14. Variation of order of business.

**15. To receive Declaration of Members Interest.**

- a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- b) To receive and approve request for dispensations from Members on matters of which they have a Disclosable Pecuniary Interest.

**16. Public speaking**

- a) A maximum of three minutes or at the Chairman's discretion will be made for members of the public to address the meeting in relation to the business to be transacted.
- b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

17. To determine which items if any from part 1 of the agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

“In view of the confidential nature of item ... to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admissions to Meetings Act) 1960. S1. In order to discuss the item”.

18. To receive and approve Minutes 23/2076 – 23/2117 of the Council Meeting held on 4 April 2023. Chair to sign and date the Council Minutes

19. To receive and approve Minutes of the Open Spaces Working Party meeting held on 13 April 2023

20. To receive and approve Minutes of the Finance Working Party meeting held on April 2023

21. To consider requests and approve recommendations from Minutes of Working Party Meeting.

**22. To consider items for a decision and information:**

- (a) To note DALC newsletter for April and May 2023
- (b) To approve NEDDC service level agreement 2023/24
- (c) To note Civic Centre report

- (d) To note Renishaw and Spinkhill Community Hall report
- (e) To note the Parish Events report
- (f) To note Cemetery report

### **23. Finance**

If Councillors require any additional information in relation to any of the finance items set out on the agenda, please contact the Finance Officer before the meeting.

- a) To note March 2023 bank reconciliation figures.
- b) To note March 2023 net position
- c) To approve cheque/Bacs payments and receipts since the last meeting.
- d) To note the name of the Councillors who carried out the internal audits for March 2023.
- e) To note the March 2023 Civic Centre
- f) To note the March 2023 Cemetery Management Accounts.
- g) To note the March 2023 Renishaw and Spinkhill Community Hall Management accounts.
- h) To note the annual internal audit report

### **24. Planning**

- a) To note the list of planning applications previously circulated.
- b) To note the list of planning decisions.
- c) To consider planning applications circulated at the meeting.
- d) To note appeal decision regarding application 22/00901/FLH the development proposed is rear orangery at Top Yard Bungalow, Main Road, Marsh Lane – appeal is dismissed.