

**MINUTES OF THE COMMUNITY HALL & PREMISES MEETING OF ECKINGTON
PARISH COUNCIL HELD VIRTUALLY ON THURSDAY 23 JUNE 2022.**

PRESENT COUNCILLORS: Boyce (Chairman), Renwick and Tagg
Others – E Smith (Parish Clerk) and R Hill (Cemetery and Civic Centre Manager)
Elaine Nicholson (Representative of Marsh Lane Management Committee).

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- 256/22 APPOINTMENT OF CHAIRMAN**
RESOLVED Cllr Boyce appointed as Chairman for the meeting.
- 257/22 APPOINTMENT OF VICE CHAIRMAN**
RESOLVED Cllr Renwick appointed as Vice Chairman for the meeting.
- 258/22 APOLOGIES FOR ABSENCE**
Cllr Allan, Archer, Ridgway, Tite and Wheelhouse
- 259/22 VARIATION OF ORDER OF BUSINESS**
No variations
- 260/22 DECLARATIONS OF MEMBERS INTEREST**
No declarations of member's interest.
- 261/22 MINUTES OF THE COMMUNITY HALL AND PREMISES MEETING**
RESOLVED to receive and approve as a true record Minutes 224/22 – 255/22 of the Community Hall and Premise meeting held 17 February 2022
- 262/22 REPORT ON RENISHAW AND SPINKHILL COMMUNITY HALL**
RESOLVED to note the Renishaw and Spinkhill Community Hall report.
- 263/22 ACCOUNTS FOR RENISHAW AND SPINKHILL COMMUNITY HALL**
RESOLVED to note the Renishaw and Spinkhill Community Hall latest accounts.
- 264/22 QUOTES FOR BLINDS AT RENISHAW AND SPINKHILL HALL**
RECOMMENDED approval of quote from Harmony Blinds for £1,600.00.
- 265/22 BAR AREA AT RENISHAW AND SPINKHILL COMMUNITY HALL**
RESOLVED to defer discussion until the next meeting.
- 266/22 KITCHEN AREA AT RENISHAW AND SPINKHILL COMMUNITY HALL**
RESOLVED to defer discussion until the next meeting. Deputy Clerk to obtain quotes for new kitchen cabinets.
- 267/22 PREMISES LICENCE FOR RENISAHW AND SPINKHILL HALL**
RECOMMEND Licensee would be the Parish Council and not a Management Committee.
- 268/22 ANNUAL HIRE RATE FOR LANDMARKS**
RECOMMEND to approve annual hire rate of £3,000.00.
- 269/22 MARSH LANE MANAGEMENT COMMITTEE REPORT**
RESOLVED to note Management Committee report.
- 270/22 ACCOUNTS FOR MARSH LANE COMMUNITY HALL**
RESOLVED to note the Marsh Lane Management Committee's latest accounts.

- 271/22 OUTDOOR AREA AT MARSH LANE COMMUNITY HALL**
RECOMMEND approval for Management Committee to instruct a contractor to install astra turf for £500.00. This will be paid for from the Committee funds and a volunteer group will conduct maintenance work on the area.
- 272/22 MARSH LANE COMMUNITY HALL REPLACEMENT KITCHEN**
RESOLVED for Clerk to share kitchen design with Under 5's group. Deputy Clerk to obtain a quote for labour to fit the kitchen.
- 273/22 PURCHASE OF ADDITIONAL TRESTLE TABLES**
RESOLVED move the light weight tables from the Civic Centre to Marsh Lane.
RECOMMEND purchase of 10 x 3ft wide light weight tables.
- 274/22 REPORT ON THE CIVIC CENTRE**
RESOLVED to note the Civic Centre report.
- 275/22 ACCOUNTS FOR CIVIC CENTRE**
RESOLVED to note the latest accounts.
- 276/22 ANTIVANDAL SECURITY ITEMS AT THE CIVIC CENTRE**
RESOLVED to defer discussion until the next meeting.
- 277/22 SOUND PROOFING SOLUTIONS**
RESOLVED to defer discussion until the next meeting due to Risk Assessment being issued.
- 278/22 GENERAL TIDINESS ON THE OUTSIDE OF THE CENTRE**
RESOLVED to approve work to shrub beds.
Clerk to obtain quote for flower arrangements at war memorials and Civic Centre.
- 279/22 LIVING WALL AT THE CIVIC CENTRE**
RESOLVED to obtain a quote for a living wall at the front of the Civic Centre
- 280/22 HAND DRYER REPLACEMENT**
RECOMMEND to approve up to £500.00 for each replacement of the ladies and gents hand dryers these must be energy efficient hand dryers.
Delegate to Civic Centre Manager to purchase within remit above.
- 281/22 REPLACEMENT WATER TAPS IN TOILETS**
RESOLVED Civic Centre manager to obtain quotes for replacement taps.
- 282/22 HEATING REQUIREMENTS WITHIN TOILET FACILITIES**
RESOLVED Civic Centre manager to obtain a solution and quote for warming the toilet areas.
- 283/22 PURCHASE OF A COFFEE MACHINE**
RESOLVED Civic Centre manager to obtain comparable quote and produce a price per cup for both quotes.

284/22 PURCHASE OF ADDITIONAL ROUND TABLES
RESOLVED Civic Centre Manager to draw a plan of the main hall to see how many tables will fit in for larger functions.

285/22 BAR IMPROVEMENTS
Awaiting quotes for bar installation and security shutters.
RESOLVED to note.

286/22 CIVIC CENTRE EVENTS
Civic Centre Manager stated a Christmas pantomime had been booked and also the wedding fayre has been organised for September 2022.
RESOLVED to organise a Halloween Disco Party for under 10's. £5 per child.

287/22 ADVERTISING
RESOLVED deferred to the Communications meeting on Monday.

288/22 ACTION LOG
RESOLVED to note the Community Hall and Premises Action Log.

289/22 CIVIC CENTRE SITE SECURITY
RESOLVED noted Clerks report

The Meeting closed at 8.05pm

Signed
Chairman Date 8 September 2022