

Minutes of the Eckington Parish Council meeting held remotely on Tuesday 4th May 2021 at 7pm

Attendance

Councillors- C Renwick, P Allan, J Archer, J Boyce, C Harper, J Ibbotson, J Kenyon, J Ridgway, O Gomez-Reaney, I Tagg, C Tite, P Wheelhouse

Others- M Gazur (RFO), R Bullimore (Clerk), R Hill (Assistant Clerk)

21/1351 Election of Chairman

RESOLVED Councillor Carolyn Renwick was elected Chairman.

Councillor Renwick accepted the election of Chairman

21/1352 Declaration of Office

RESOLVED Councillor Renwick signed the declaration of acceptance of office.

21/1353 Apologies for absence

Apologies received from Councillors Deffley (work) Landall (family issue) Dye (internet connection problem)

21/1354 Election of Vice Chair

RESOLVED Councillor Jennifer Archer elected Vice Chairman.

21/1355 Appointment of the Open Spaces Committee /Working Party

RESOLVED Members agreed to change the Open Spaces Committee to a working party to enable them to have the option of remote or face to face meetings. Councillors Archer, Boyce, Deffley, Dye, Hunt, Kenyon, Landall, Renwick, Ridgway, Tite and Wheelhouse appointed as members of the Open Spaces Working Party.

21/1356 Appointment of the Community Hall and Premises Committee/Working Party

RESOLVED Members agreed to change the Community Hall and Premises Committee to a working party to enable them to have the option of remote or face to face meetings. Councillors Allan, Archer, Boyce, Deffley, Renwick, Ridgway, Tagg, Tite and Wheelhouse appointed as Community Hall and Premises Working Party.

21/1357 Appointment of Staff Working Party

RESOLVED Councillors Archer, Boyce, Dye, Hunt, Harper, Landall and Renwick appointed on the Staff Working Party.

21/1358 Appointment of Finance Working Party

RESOLVED Councillors Archer, Landall, Kenyon, Renwick, Tagg and Tite appointed on the Finance Working Party.

21/1359 Appointment of Communications Committee/Working Party

RESOLVED Members agreed to change the Communications Committee to a working party to enable them to have the option of remote or face to face meetings. Councillor Allan, Archer, Kenyon, Gomez Reaney and Renwick appointed on the Communications Working Party.

- 21/1360 Appointment of Environmental Committee
RESOLVED Members agreed to change the Environmental Committee to a working party to enable them to have the option of remote or face to face meetings. Councillors Archer, Deffley, Gomez-Reaney, Kenyon and Renwick appointed on the Environmental Working Party.
- 21/1361 The Appointment of Cheque Signatories
RESOLVED Councillors Renwick, Gomez-Reaney, Wheelhouse and Harper appointed bank signatories.
- 21/1362 Standing Orders
RESOLVED to add Working Parties.
- 21/1363 Amendments to Financial Regulations
RESOLVED to adopt 5.2 a) online banking payments procedure.
- 21/1364 Council's and/or staff subscriptions to other bodies
RESOLVED to continue with subscriptions to SLCC, ICCM, National Allotment Association Society and DALC
- 21/1365 Clerks Delegated Powers
RESOLVED to reaffirm Clerks delegated powers.
- 21/1366 Terms of Reference of Committees/Working Parties
RESOLVED Clerk to amend the Terms of References for the Open Spaces, Community Hall and Premises, Communications and Environmental from Committees to working parties to enable to have the option to hold remote and face to face meetings.
RESOLVED to note the working parties cannot make a decision on behalf of the council, but they can explore options and present these to the council for a decision.
- 21/1367 Chairman's Annual Report
RESOLVED to note the Chairman's report previously circulated.
- 21/1368 Calendar of Meetings
RESOLVED to approve the 2021/2022 calendar of meetings.
- 21/1369 Action Plan Policy
RESOLVED community engagements and funding to be added to the policy, such as Eckington Summer Festival and Farmers markets.
- 21/1370 Allotment Strategy Policy
RESOLVED to be reviewed by Open Spaces Working Party.
- 21/1371 Business Continuity Plan Policy
Members discussed the need for an emergency access pack containing access codes, keys and contact details to be held in a secure location, in the event all officers are taken ill simultaneously. RESOLVED to create an emergency access pack.

- 21/1372 Health and Safety Policy
Members discussed the need for links to all health and safety policies and statutory obligations to be added to the document. RESOLVED Update the Health and Safety policy with all required links for the next meeting.
- 21/1373 Staff Organisation Chart
RESOLVED to note the staff organisation chart.
- 21/1374 Variation of order of business
RESOLVED Agenda item 5 from part 2 Exempt items, To Consider return of face to face meetings, moved to item 29F for discussion in open Council.
- 21/1375 Minutes of Parish Council Meetings held 6th April 2021.
RESOLVED Minutes 20/1328-21/1350 received and approved.
The Chairman duly signed minutes.
- 21/1376 Minutes of a Communications Committee held 6th April 2021.
RESOLVED Minutes 55/21-60/21 received and approved.
- 21/1377 Minutes of an Annual Parish Meeting held 8th April 2021.
RESOLVED Minutes 21/1-21/7 Received and Approved.
- 21/1378 Staff Working Party held 14th April 2021.
RESOLVED to note the Minutes of the Staff Working Party held 14th April 2021.
- 21/1379 Derbyshire County Council Speed Reduction Proposal B6388
RESOLVED to note Derbyshire County Council's proposals to reduce the speed limits to assist Derbyshire Police with their enforcement duties (B6388 AND ADJACENT ROAD) (30MPH, 40MPH AND DERESTRICTED SPEED LIMIT) ORDER 2021 previously circulated.
- 21/1380 Derbyshire County Council Speed Reduction Proposal B6056
RESOLVED to note Derbyshire County Council's proposals to reduce the speed limits to assist Derbyshire Police with their enforcement duties (B6056 DRONFIELD WOODHOUSE TO ECKINGTON) (30MPH, 40MPH AND 50MPH) ORDER 2021 previously circulated.
- 21/1381 Request for Tree maintenance
The Clerk reported that a request from a resident for tree maintenance on the Golden Ball playing field Renishaw had been received. A further request for tree maintenance had also been received for School Road, Marsh Lane. RESOLVED Anderson tree care to be asked to inspect the trees and provide advice.
- 21/1382 Donation of Litter Picking Equipment to Eckington Litter Pickers
Members discussed the recent request from Eckington Litter Pickers for a donation of litter picking equipment. RESOLVED to purchase additional equipment and allow the group to use it long term.
- 21/1383 Return of Face to Face Meetings
The Clerk informed members that from 7th May remote Council and Committee meetings would not be legal. RESOLVED to dissolve Committees and create Working Parties this will enable the Council to have the option of remote and face to face meetings for these groups.

21/1384 European Regional Development Welcome Back Fund

The District Council has been allocated £90,043 which the parish Council can make a bid for to help improve the town centre. RESOLVED Clerk to arrange a meeting to discuss the bid.

21/1385 Cemetery Report

The Assistant clerk reported that there have been 6 burials since the last meeting, 0 new graves, 3 new ashes and 3 re-open graves. The Assistant Clerk updated members that 5 graves had been dug by Garratt & Son's to complete a row. A further 18 graves were dug, refilled, compacted and excess spoil removed from site. Cemetery staff will now tidy the area and seed it.

21/1386 Cemetery Service and Repairs

RESOLVED The Assistant Clerk gave a verbal report on the current servicing of the equipment. The Assistant Clerk updated members on another repair for the ride on lawn mower and recommended staff discontinue its use, as it is not fit for purpose in the cemetery.

21/1387 Cemetery Surround Application

The Assistant Clerk reported on an application made to install a kerb set in the New Section of the Cemetery. The Assistant Clerk informed members that the grave was in a section where there are already multiple surrounds. RESOLVED Kerb set application approved.

21/1388 Appointment of Handyperson/ Gardener

RESOLVED to note the Clerk reported on the appointment of a seasonal handman.

21/1389 Finance

RESOLVED to approve:

a) March 2021 bank/reconciliation figures.

ACCOUNTS

Starting balance	£491,450.06
Receipts	£16,271.46
Payments	£32,852.05
End Balance	£474,869.47

BANK STATEMENTS

Total of accounts	£475,396.51
Unpresented payments	£527.04
Balance	£474.869.47

b) March accounts overview.

c) noting of payments and receipts since the last meeting.

d) Budget summary

e) Councillor Renwick and Archer completed the internal audit.

f) March 2021 Civic Centre and Cemetery Accounts.

g) Renishaw and Spinkhill Community Hall management accounts.

h) Year end account bank reconciliation for 31st March 2021

i) To note income and expenditure accounts year end 31st March 2021

j) To note Creditors, Debtors, Receipts and Payments in Advance.

k) Annual Governance Statement 2020/21

l) Annual Statement 2020/21

j) Date of commencement of the period of exercise of public rights (14th June 2021 to 23rd July 2021)

21/1390 Arrangements for Insurance Cover

RESOLVED to note all insurance cover is in place with BHIB. Clerk to arrange a follow up meeting with the new insurance company.

21/1391 Review Internal Audit Procedure

RESOLVED Finance Working Party to review the internal audit procedure.

21/1392 Planning

RESOLVED To note the list of planning applications received since 1st April 2021.

RESOLVED to note the list of planning decisions received since 1st April 2021.