

Open Spaces Working Party Terms of Reference

1	POWER TO DECIDE	Yes Decisions to be by majority vote of those Members present
2	POWER TO ACT	Yes (but only on issues relating to the Open Spaces Working Party where the costs have been previously approved by the Council)
3	POWER TO SPEND	No
4	MEMBERS	Chair and Vice Chair of the Council up to 7 Councillors
5	QUORUM	3
6	CHAIR	Elected at the first meeting of the Working Party following the Annual Meeting of the Parish Council
7	VICE CHAIR	Elected at the first meeting of the Working Party following the Annual Meeting of the Parish Council
8	MEETINGS	The Working Party will hold at least four meetings a year
9	UNDERTAKINGS	<p>Cemetery</p> <p>a) to keep under review the existing Cemetery building and facilities</p> <p>b) to consider ways in which existing provision can be improved having due regard to the needs of existing and future users</p> <p>c) to review the cemetery fees annually</p> <p>d) to invite all councillors to cemetery inspections at least once a year</p> <p>e) to carry out the initial hearing on any formal complaint concerning the Cemetery</p> <p>f) to recommend to full Council any action required outside of the Working Parties delegated powers including any virements</p> <p>Allotments</p> <p>a) to keep under review the existing Allotments</p> <p>b) to consider ways in which existing provision can be improved having due regard to the needs of existing and future users</p> <p>c) to review the Allotment fees annually</p> <p>d) to invite all councillors to allotment inspections at least once a year</p> <p>e) to carry out the initial hearing on any formal complaint concerning the Allotments</p> <p>f) to recommend to full Council any action required outside of the Working Parties delegated powers including any virements</p> <p>Play Areas</p> <p>a) to keep under review the existing Play Areas</p> <p>b) to consider ways in which existing provision can be improved having due regard to the needs of existing and future users</p> <p>c) to invite all councillors to Play Area inspections at least once a year</p> <p>e) to carry out the initial hearing on any formal complaint concerning the Play Areas</p> <p>f) to recommend to full Council any action required outside of the Working Parties delegated powers including any</p>

		<p>virements</p> <p>Market</p> <p>a) to keep under review the existing Eckington Market</p> <p>b) to consider ways in which existing provision can be improved having due regard to the needs of existing and future users</p> <p>e) to review the Market fees annually</p> <p>d) to invite all councillors to market inspections at least once a year</p> <p>e) to carry out the initial hearing on any formal complaint concerning the Market</p> <p>f) to recommend to full Council any action required outside of the Working Parties delegated powers including any virements</p>
10	ASSET MANAGEMENT	<p>To keep under review the following assets as part of the Council's Asset Management Strategy:</p> <ul style="list-style-type: none"> Chapels of Ease Cemetery Lodge Cemetery Fields Eckington War Memorial and associated land Marsh Lane War Memorial and associated land School Street, Eckington Allotments School Lane, Marsh Lane Allotments Herdings Road, Gleadless Allotments Setcup Lane, Eckington Allotments Ida's Way, Eckington Play Equipment Warren Crescent, Marsh Lane Play Equipment and associated land Lansbury Road, Eckington Play Equipment Ash Crescent, Eckington Play Equipment Renishaw Play Equipment and Associated land Darcy Road, Eckington Play Equipment Ridgeway Play Equipment Land at Circular Drive, Renishaw School Field, Marsh Lane
11	REPORTING	<p>a) to produce a report, in the form of Working Party minutes, to full Council at least 4 times a year</p> <p>b) to report on all aspects of the workings of the Working Party</p> <p>c) to recommend to full Council any increases in Cemetery, Allotment and Market charges</p> <p>d) to inform the Council's budgeting process on likely expenditure requirements for the forthcoming year</p> <p>e) to inform the Council's Asset Management Strategy</p>
12	ACCOUNTS	<p>The Accounts of the working party will form part of the Council's Accounts and will be audited as part of the Council's Accounts</p>