

## Open Spaces Committee Terms of Reference

1	POWER TO DECIDE	Yes (but only on issues relating to the Open Spaces where the costs have been previously approved by the Council)
2	POWER TO ACT	Yes (but only on issues relating to the Open Spaces where the costs have been previously approved by the Council)
3	POWER TO SPEND	NO
4	MEMBERS	Chair and Vice Chair of the Council up to 7 Councillors
5	QUORUM	3
6	CHAIR	Elected at the first meeting of the Committee following the Annual Meeting of the Parish Council
7	VICE CHAIR	Elected at the first meeting of the Committee following the Annual Meeting of the Parish Council
8	MEETINGS	The Committee will hold at least four meetings a year
9	UNDERTAKINGS	<p><b>9.1 Cemetery</b></p> <p>a) to keep under review the existing Cemetery building and facilities</p> <p>b) to consider ways in which existing provision can be improved having due regard to the needs of existing and future users</p> <p>c) to review the cemetery fees annually</p> <p>d) to invite all councillors to cemetery inspections at least once a year</p> <p>e) to carry out the initial hearing on any formal complaint concerning the Cemetery</p> <p>f) to recommend to full Council any action required outside of the Committee's delegated powers including any virements</p> <p><b>9.2 Allotments</b></p> <p>a) to keep under review the existing Allotments</p> <p>b) to consider ways in which existing provision can be improved having due regard to the needs of existing and future users</p> <p>c) to review the Allotment fees annually</p> <p>d) to invite all councillors to allotment inspections at least once a year</p> <p>e) to carry out the initial hearing on any formal complaint concerning the Allotments</p> <p>f) to recommend to full Council any action required outside of the Committee's delegated powers including any virements</p> <p><b>9.3 Play Areas</b></p> <p>a) to keep under review the existing Play Areas</p> <p>b) to consider ways in which existing provision can be improved having due regard to the needs of existing and future users</p> <p>c) to invite all councillors to Play Area inspections at least once a year</p> <p>e) to carry out the initial hearing on any formal complaint concerning the Play Areas</p> <p>f) to recommend to full Council any action required outside of the Committee's delegated powers including any virements</p>

		<p><b>9.4 Market</b></p> <p>a) to keep under review the existing Eckington Market</p> <p>b) to consider ways in which existing provision can be improved having due regard to the needs of existing and future users</p> <p>c) to review the Market fees annually</p> <p>d) to invite all councillors to market inspections at least once a year</p> <p>e) to carry out the initial hearing on any formal complaint concerning the Market</p> <p>f) to recommend to full Council any action required outside of the Committee's delegated powers including any virements</p>
10	ASSET MANAGEMENT	<p>To keep under review the following assets as part of the Council's Asset Management Strategy</p> <p>Chapels of Ease</p> <p>Cemetery Lodge</p> <p>Cemetery Fields</p> <p>Eckington War Memorial and associated land</p> <p>Marsh Lane War Memorial and associated land</p> <p>School Street. Eckington Allotments</p> <p>School Lane, Marsh Lane Allotments</p> <p>Herdings Road, Gleadless Allotments</p> <p>Setcup Lane, Eckington Allotments</p> <p>Ida's Way, Eckington Play Equipment</p> <p>Warren Crescent, Marsh Lane Play Equipment and associated land</p> <p>Lansbury Road, Eckington Play Equipment</p> <p>Ash Crescent, Eckington Play Equipment</p> <p>Renishaw Play Equipment and Associated land</p> <p>Darcy Road, Eckington Play Equipment</p> <p>Ridgeway Play Equipment</p> <p>Land at Circular Drive, Renishaw</p> <p>School Field, Marsh Lane</p>
11	REPORTING	<p>a) to produce a report, in the form of Committee minutes, to full Council at least 4 times a year</p> <p>b) to report on all aspects of the working of the Committee</p> <p>c) to recommend to full Council any increases in Cemetery, Allotment and Market charges</p> <p>d) to inform the Council's budgeting process on likely expenditure requirements for the forthcoming year</p> <p>e) to inform the Council's Asset Management Strategy</p>
12	ACCOUNTS	<p>The Accounts of the Committee will form part of the Council's Accounts and will be audited as part of the Council's Accounts</p>