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Eckington Cemetery

Memorials

May 2014

Introduction

The Eckington Parish Council manages and maintains the Cemetery on Sheffield Road.

All burial facilities are managed by the Superintendent.

The Cemetery and Offices are located as follows:

Eckington Cemetery
Sheffield Road
Eckington
Sheffield
S21 9FP

Tel: 01246 432197

www.eckington-pc.gov.uk

This booklet will tell you our policy on Memorials and how we can help you to provide a lasting and respectful legacy.

The grounds are maintained for the benefit of all who visit and it is necessary to have in place Rules and Regulations. Whilst this booklet outlines some of those rules a full copy of the Rules and Regulations can be obtained from your Funeral Director or by contacting the Cemetery Office.

Memorials

The Cemetery grounds, including the Garden of Remembrance, are provided for the benefit of everyone and, because of this, private plaques, vases and other monuments or mementos are not permitted. If a personal memorial is desired, details of what is available can be obtained from the Cemetery Office or can be accessed on the Council's website.

- 1 Monuments, memorials, stones or tablets may only be placed or erected over vaults or graves of which an Exclusive Right of Burial has been purchased, and shall not be placed or erected without the prior written consent of the owner of the exclusive Right of Burial, or without the express approval of the Council.
- 2 Any memorials, etc placed in the Cemetery shall remain at the owners risk and the Council shall not be held responsible for any loss, damage or breakage to the same. In this respect, it is strongly recommended that any memorial be adequately insured by the owner.
- 3 The permission of the Superintendent and the Council must be obtained to place or erect any form of memorial in the Cemetery grounds. Any monument, memorial stone, shrub, plant or item whatsoever erected or placed in the Cemetery grounds in contravention of these Regulations may be removed by the Superintendent at any time without notice.
- 4 Memorials must be of a material approved by the Superintendent.
- 5 Before the erection of any tablet, monument, memorial, or stone vase, a drawing with any proposed inscription must be sent in duplicate on the prescribed forms to the Superintendent for the approval of the Council. The type of material to be used shall be stated, together with exact dimensions and all associated details. The application forms must be duly signed and dated by the registered owner of the exclusive Rights of Burial or, in the event of the death of the owner, an indemnity must be fully completed and submitted.
- 6 No memorial may be fixed until formal written approval is given by the Council.
- 7 No monument or other memorial shall be altered or interfered with after it has been erected in the Cemetery in accordance with the designs submitted to and approved by the Council. No inscription may be cut, nor work of any kind undertaken to any monument or memorial within the Cemetery without the prior written consent of the Superintendent.
- 8 No memorial shall be removed from the Cemetery for the purpose of cutting an additional inscription until the formal written approval of the Superintendent has been given in respect of the proposed addition.

Any person/business contravening this Regulation will not be allowed to carry out any further work at the Cemetery.

- 9 Vases of a material approved by the Superintendent up to a height of **12 inches (300mm)** are permitted and they must be placed directly in front of the headstone or at the side next to the headstone to allow access for grass cutting. All monuments, memorials, stone vases etc. must be fixed in accordance with the National Association of Memorial Masons Code of Working Practice. All work shall be subject to the directions of the Superintendent and any person carrying out work must adequately protect grass, borders and adjoining memorials. On completion of the work any surplus materials must be removed and the whole site cleared and left in a satisfactory condition.
- 10 Kerbstones and footstones (Surrounds) of any description are not permitted in the new part of the Cemetery. Any surround on a grave will be removed by the Cemetery staff by order of the Parish Council.
- 11 No headstone placed in the Cemetery shall exceed **3 feet** in height and no more than **2 foot 8 inches** wide. The maximum thickness is **4 inches** and the minimum thickness is **2 inches**. In all cases a fixing diagram must be submitted for the approval of the Superintendent.
- 12 All work carried out by Stonemasons must be in accordance with the National Association of Memorial Masons Code of Practice. Any person contravening the Code of Practice will not be allowed to carry out any further work at the Cemetery.
- 13 The Council reserves the right to lay down and make safe any monument which is dangerous and unsafe.
- 14 The purchaser of a memorial becomes the owner of that memorial and is strongly recommended to insure the memorial for liability of causing injury to a third party.
- 15 The person (Firm) erecting a Headstone or Vase shall ensure that the relevant Grave Number is inscribed **2 inches (50mm)** above ground level.
- 16 The name of the Stonemason must be inscribed in an appropriate place on the memorial. Addresses or contact details are not permitted.
- 17 All Stonemasons visiting the Cemetery for the purpose of installing monuments/vases must not cause any damage to the road, paths or turf.
- 18 No memorials or materials may be taken into the Cemetery before 8.30 am on any working day or on Bank Holidays, Saturdays or Sundays unless the Superintendent has given prior consent.
- 19 All Stonemasons working in the Cemetery must leave the Cemetery by 5.00 pm or the hour of closing, whichever is earlier.
- 20 All dressing or working of stone/slate must be undertaken outside the Cemetery except where it cannot be avoided. All surplus materials must be removed from the Cemetery.

- 21 The construction of grave mounds is not permitted.
- 22 Memorial Plaques
- (a) All memorial plaques are to be ordered through the Superintendent. They will be of a standard size, **6 inches by 4 inches**, and will be fixed by the Cemetery employees on the memorial wall. Memorial plaques must be fixed in the Memorial garden area and not elsewhere.
 - (b) All plaques placed on the "Ashes Burial Area" have to be **18 inches by 18 inches** and placed in accordance with the directions of the Cemetery Superintendent.
- 23 The planting of shrubs etc. on graves is not permitted. Unauthorised shrubs/plants etc will be removed by the Superintendent.
- 24 Ornaments and decorations are not allowed unless the prior approval of the Council has been obtained.
- 25 Memorials in the form of the donation of seats, shrubs, trees, bird boxes etc. may only be permitted by prior approval of the Council in each individual case. Seats must be purchased from the Parish Council only and installed at authorised sites.