

**Annual Parish Council Meeting Tuesday 19th May 2015, 7pm in the
Civic Centre Eckington**

Agenda

1. Election of Chair
2. Chair's Declaration of Acceptance of Office
3. Apologies for Absence
4. Co-option of Councillors- to discuss and determine applications received.
5. Election of Vice-Chair
6. To re-affirm Terms of Reference Open Spaces Committee
7. To re affirm Terms of Reference of Community Halls & Premises Committee
8. Election of Open Spaces Committee
9. Election of Community Halls & Premises Committee
10. To agree revised Financial Regulations
11. To re-affirm Standing Orders
12. To re-affirm Clerks Delegated Powers
13. To re-affirm Model Publication Scheme
14. To re-affirm Health & Safety Policy Statement
15. To re-affirm Equal Opportunities Code of Practice
16. To re-affirm Complaints Procedure
17. To re-affirm Community Engagement Strategy
18. To re-affirm Allotment Strategy
19. To re- affirm Digital Strategy
20. Public Participation and Speaking.
21. Variation of order of business
22. Declaration of Members Interests – Members are requested to complete the sheet
when his /her interest becomes apparent.
23. To identify items for which the Press and Public may be excluded.
24. Police report
- 25 Minutes
 - a. To agree the Minutes of the Parish Council Meeting held on the 7thth April 2015
 - b. To receive the Community Halls & Premises Committee Minutes 26th March2015
 - c. To receive the Open Spaces Committee Minutes 19th Feb. 2015

- d. To receive the Draft Open Spaces Committee Minutes 23rd April 2015
 - e. To receive the draft Extraordinary Open Spaces Committee Minutes 30th April 2015
 - f. To receive the Minutes of the Annual Parish Meeting held on 16th April 2015
26. To sign and date the Minutes of the Parish Council Meeting 7th April 2015 and the Annual Parish Meeting 16th April 2015 as a true and accurate record.
27. Cemetery Report- signing and sealing the Burial Record
28. UFI- to receive a report from UFI representatives
29. Items for decision and information (White enclosures)
- 1. Report from Eckington Town Team and AGM 21st April 2015
 - 2. Notice from DCC – Temporary road Closure – A6135 Littlemoor, Eckington.
 - 3. Notice from DCC –Temp suspension of weight restriction Southgate Eckington
 - 4. Notice from DCC –Temp. speed limit A6135 Littlemoor Eckington.
 - 5. Notice from DCC – temp road closure extension Spinkhill Lane and Barbers Row Road , Renishaw.
 - 6. E-mail re Parish and Town Council's Liaison Forum. 22nd June 2015
 - 7. Letter from DCC re: Derbyshire & Derby Minerals Local Plan
 - 8. Grant Aid Application : -Eckington Safer Neighbourhood Team
 - 9. Grant Aid Application :- Sheffield Conservation Volunteers.
30. The following items are available for Members on request. e.g. Dalc Circulars
31. Finance
- a) To approve Account/Bank reconciliation for March 2015
 - b) To approve Receipts/Payments Schedule for March 2015
 - c) To receive Budget Summary for 2014/2015
 - d) To approve Accounts Overview for March 2015
 - e) To approve Schedule of Payments by cheque since the last meeting
 - f) Cash flow Projection.
 - g) To approve Account/Bank reconciliation for Year Ending 31st March 2015
 - h) To approve Receipts/ Payments summary for Year Ending 31st March 2015
 - i) To approve Income/Expenditure Account summary Year Ending 31st March 2015
 - j) To approve section 1 of 'Accounting Statement' as declared on the Annual Return for Year Ending 31st March 2015
 - k) To approve section 2 'Annual Governance Statement' numbers 1 to 8 in the affirmative and confirm that the statement 9 is not applicable in relation to the Annual return for the Year Ending 31st March 2015
 - l) To receive section 4 of the Annual Internal Audit Report as annotated by the Independent Auditor as part of the Annual Return in relation to the Year Ending 31st March 2015 .
 - m) To receive Year End Accounts from Renishaw and Spinkhill Community Hall (2013).
 - n) To receive Year End Accounts for Marsh Lane Community Hall
 - o) To re-affirm authorised bank signatories – Councillors Hunt ; Marsh; B. Ridgway and Woodruff, plus RFO(M. Gazur)
 - p) To report that an Internal Audit of the March Accounts was carried out by Councillors B. Ridgway and C. Hunt.
 - q) To receive the Independent Auditors Report for Year Ending 31st March 2015 and note its contents.

- r) To re-appoint Yorkshire Internal Audit Services as the Council's independent internal auditor for 2015/2016

32. To consider resolutions notified by Member/Committees (Yellow enclosures)

1. To consider the future of the Review Group
2. To consider the future of the Communications Group
3. Recommendations from Jane Austen for the provision of additional grit bins Eckington South.

33. To discuss matters notified by Members/Clerk/RFO or brought over from last Meeting (Pink Enclosures)

1. Action Log for Council
- *2. Markets Attendance - for information only
3. To receive Chairman's Annual Report
4. To receive a report from allotment meeting held on 30th April 2015

34. To consider a response to any planning applications (Green Enclosures)

- a. E-mail from NEDDC re – response to EPC complaint re permission to fell tree.
- b. E-mail from NEDDC re - response to footpath diversion (referred from April 2015 Meeting)

35. To resolve to exclude the press and public due to the confidential nature of the business to be contracted.

36. To discuss any item(s) for which the press and public have now been excluded.

a) Sale of 34 Church Street – up date

b) Recommendations to Council on Permanent Staff Replacements

1. Apprentice/Trainee: It is recommended to the Council that the Chair and Clerk have immediate discussions with Chesterfield College with a view to employing a replacement for the Apprentice and ensuring that any new contract provides the Council with a claw back of money if the employee leaves within 1(2) years of obtaining qualifications financed by the Council.

2. Handy Person : The current handyperson has formally requested a reduction in hours to 2 days. It is recommended that before acceding to the request the Council advertise for a part-time handyperson to test the market and that the Clerk and Chair be delegated to approve the advert and carry out interviews along with undertaking discussions to negotiate a job share in the best interests of the Council.

*** No Enclosure**