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@Eckington Parish Council



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ECKINGTON PARISH COUNCIL

BUSINESS CONTINUITY PLAN

This policy was adopted by the Council at its Meeting held on 7 March 2017
ECKINGTON PARISH COUNCIL

BUSINESS CONTINUITY PLAN

Scope

The Civil Contingencies Act 2004 places a duty on the local authority to ensure that it is prepared, as far as reasonably practical, to continue to provide critical functions in the event of a disruption.

This Plan provides the framework in order for the Council to mobilise its response and undertake work to prevent or mitigate the severity of potential disruptions. This Plan identifies the first reactions, recovery objectives, structure for implementation, monitoring, follow-up procedures and communication process to keep everyone informed of necessary changes to service delivery.

Core Business of the Council

The Council provides a Local Parish Service to its electorate which includes the provision of:

- Website and noticeboards
- A range of Parish Council services

Risks which could invoke the Continuity Plan

1. Natural Disasters/Weather Related Problems

- Fire
- Flood
- Snow

2. Losses

- Staff through resignation
- Staff through death
- Staff through long-term injury/sickness
- Staff through death or serious injury whilst working for the Council
- Equipment theft, breakage or major damage

3. Failures

- Equipment
- Services

Items listed above are not exhaustive.

COUNCIL CONTACTS

POSITION	NAME	ADDRESS	CONTACT DETAILS
CHAIR	Councillor Brian Ridgway	95 Carwood Rd Renishaw S213UF	Tel 01246 430035 email: bridgway95@googlemail.com
VICE-CHAIR	Councillor Christine Gare	17 School Lane Marsh Lane Eckington S21 5RS	Tel 01246 435593 email: christinegare@hotmail.com
CLERK	Mrs Rosalind Bullimore	Eckington Civic Centre Market Street Eckington S21 4JG	Tel 07715668815 Email: clerk@eckington-pc.gov.uk
TREASURER	Mr Michael Gazur	Eckington Civic Centre Market Street Eckington S21 4JG	Email: treasurer@eckington-pc.gov.uk

EMERGENCY CONTACTS

Contact For/Work	Name	Company/Location	Telephone Nos
Trees fallen/broken Emergency repairs for play equipment Grass cutting		North East Derbyshire District Council	01246 231111 or www.ne-derbyshire.gov.uk
Roads, pavements, street signs, etc.		Derbyshire County Council	01629 533190 (contact centre) or http://www.derbyshire.gov.uk/transport_roads
Police or Fire Service		Derbyshire Constabulary	Emergencies – Always dial 999 Non-emergencies – dial 101
Waste collections Fly tipping		North East Derbyshire District Council	01246 231111 or www.ne-derbyshire.gov.uk