

29th July 2016

To Members of the Community Hall & Premises Committee:

Councillors: J Austen, S Beecher, K Deffley, E Charlsworth, C Harper, D Herring, J Marsh, C Gare (ex-officio) B Ridgway (ex-officio)

CC: To all Members of Eckington Parish Council

Dear Member,

You are hereby invited to attend a Community Hall & Premises Committee Meeting, to be held in the Marsh Lane Community Hall, Eckington

Thursday 4 August 2016 at 6pm

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following agenda. **The annual inspection of Marsh Lane Community Hall will take place at 5.30pm.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Meeting Room.

Yours sincerely

Rosalind Bullimore

Clerk

AGENDA PART I – NON CONFIDENTIAL INFORMATION

1. To receive apologies for absence.
2. Variation of order of business.
3. To receive Declaration of Members Interest.
 - a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
 - b) To receive and approve request for dispensations from Members on matters of which they have a Disclosable Pecuniary Interest.

4. Public speaking
 - a) A maximum of three minutes or at the Chairman's discretion will be made for members of the public to address the meeting in relation to the business to be transacted.

5. To determine which items if any from part 1 of the agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-
"In view of the confidential nature of item ... to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admissions to Meetings Act) 1960. S1. In order to discuss the item".

6. To receive and approve Minutes 24/16 – 32/16 of a Community Hall & Premises Meeting held 30 June 2016.

7. Minutes, The Chair to sign and date the Minutes.

8. To discuss issues and proposals regarding Marsh Lane Community Hall with representatives from the Management Committee.

9. Review and sign the Marsh Lane Community Hall Memorandum of Understanding.

10. To consider a report from the Marsh Lane Management Committee.

11. To consider a report from Renishaw & Spinkhill Management Committee.

12. Civic Centre update.

13. Any other business.