

Eckington Civic Centre  
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22<sup>nd</sup> January 2018

**To Members of the Community Hall & Premises Committee:**

Councillors: J Austen, S Beecher, K Deffley, E Charlesworth, E Fisher, C Harper, C Hunt, J Marsh, C Renwick, C Gare (ex-officio) B Ridgway (ex-officio)

CC: To all Members of Eckington Parish Council

Dear Member,

You are hereby invited to attend a Community Hall & Premises Committee Meeting, to be held in the Civic Centre, Eckington

**Thursday 1<sup>st</sup> February 2018 at 6.30pm**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following agenda.

**Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Meeting Room.**

Yours sincerely

Clerk

**AGENDA PART I – NON CONFIDENTIAL INFORMATION**

1. To receive apologies for absence.
2. Variation of order of business.
3. To receive Declaration of Members Interest.
  - a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
  - b) To receive and approve request for dispensations from Members on matters of which they have a Disclosable Pecuniary Interest.

4. Public speaking
  - a) A maximum of three minutes or at the Chairman's discretion will be made for members of the public to address the meeting in relation to the business to be transacted.
5. To determine which items if any from part 1 of the agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-  
"In view of the confidential nature of item ... to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admissions to Meetings Act) 1960. S1. In order to discuss the item".
6. To receive and approve Minutes 55/16 – 66/16 of a Community Hall & Premises Meeting held 29 June 2017.
7. Minutes, The Chair to sign and date the Minutes.
8.
  - a) To consider a report from Renishaw & Spinkhill Community Hall.
  - b) To consider the Renishaw & Spinkhill Community Hall latest accounts.
9.
  - a) To consider a report from Marsh Lane Management Committee.
  - b) To consider the Marsh Lane Management Committee latest account.
10. To appoint representative/s for the finance working party.
11. To consider the need for trade bins at the community halls.
12. Clerk to report on the condition of the ceiling at Marsh Lane Community Hall.
13. To consider funding projects.
14. To consider the installation of defibrillators at the Civic Centre and Renishaw and Spinkhill Community Hall.
15. Clerk to report on Civic Centre funding project.

## **PART II**

### **EXEMPT INFORMATION**

1. To review the Civic Centre management accounts.
2. To consider bookings with private catering.
3. To revisit the Civic Centre manning recommendations which were approved by full council 7 March 2017.
4. To discuss the introduction of outside contract catering when current staff are not available for functions for weekends, holidays and speciality evening.
5. To consider a complaint about the quality of food served at an event.
6. Clerk to report on Jive bookings.
7. To consider room hire charges for regular bookings.
8. To review the room hire charges and food prices at the Civic Centre.